

# **About Us**

Our Core Competencies:

On-Demand COO/CFO/CTO/General Counsel, Finance, Administration, Taxes, Fundraising Support, Due Diligence, Legal Services Cloud, Big Data, Al, Mobile, ML, IoT, Migration, SEO, Lead Generation

- San Francisco Headquarters
- Four Global Development and Administration Hubs
- Founded 2012

250+

Employees globally in 6

countries

Our Current Start-Up Clients in Funding Rounds

8

Our Clients Government
Grants and Contracts
Funded

27

Projects **Completed** since 2012:

200+

**Our Current** projects:

50+

Our Current Start-Up Clients We Have Invested In

14



**Contractual** Relationships:

- Supplier Billing / Banking
- Google Cloud Reseller
- GCP new / growth incentives
- Specialist / Premier Partner
- Engineering Certifications / Test

Our Team Productivity Tool helps program and product management Built on GCP for ourGCP Clients





Google Cloud Platform Partner









Our Partner Program Participation:



# A Few of Our Clients and Projects

metadata.	O Metadata is the first Al platform that automates end-to- end audience targeting, demand generation, and digital
	campaigns management

We built Metadata's finance/admin infrastructure, managing accounting, dynamic modeling, KPIs tracking, tax, fundraising, books clean-up, due diligence, cap table, HR benefits, cost reduction, financing RFP, and multirounds fundraising support

# **ERICSSON**

Ericsson delivers more than 40% of the world's mobile traffic. Ericsson created game-changing connectivity technology and services

We built an Advertising Technology and Al platform to process operator data



Containous provides a community-based, open-source, self-configuring proxy that manages its users' cloud infrastructure

We helped Containous expand their operations to the U.S., built their finance/admin/HR/operational infrastructure, and administered their U.S. company as their agent for all finance/treasury/admin/HR/tax/operational or regulatory matter



Endless Mobile is a global start-up, already operating on 5 continents providing hardware and software to bring opportunities in vat new markets We are (re-)building Endless' entire finance, HR, and admin infrastructure and support their global operations with accounting, finance/CFO, tax, HR, and administrative services



Deep6Al is an artificial intelligence platform matching patients with trial to dramatically improve and accelerate drug research

We designed Deep6Al's reporting to track their customer/market segment performances, cleaned-up their books ahead of their Series A funding, and developed dynamic budgeting, forecasting, and financial models

# Rakuten

Rakuten provides integrated client marketing solutions enabling marketers to achieve the full potential of digital marketing

We built a Advertising Technology platform with iOS, Android, and web integration



Palate Club is an Al-driven platform that determines and selects the wines that you like based on your taste, and custom-order them at no risk

We built Palate Club's finance and administration, managed their accounting, sales and corporate taxes, integrated their inventory solution to their accounting system, and develop their reporting infrastructure

We managed ParagonOne's accounting, and payroll, cleaned-up their books to audit-certification standard ahead of their fundraising, developed dynamic financial/forecasting models to support their strategic planning



ParagonOne offers an on-line platform building a path from college to career through coaches, industry experts, and peers

We built an Advertising Technology platform and Al solution for intelligent target marketing.

Valassis provides data-driven media solutions that engage and influence consumers to create the future of intelligent media delivery.

# **How We Work**

Let's Talk about Your Challenges



We review your business model, operations, financials, anything that gets us intimate with who you are as an

organization





We provide you with solutions that work for your organization, on your timeline, within your budget







## **Our Financial Services**

with a particular FOCUS ON YOUR SPECIFIC NEEDS

We design and manage scalable environments with world-class processes and systems from the ground up, in dynamic environments to support your strategic objectives.

# We are your FULL-STACK ON-DEMAND CFO

- ➤ Bookkeeping, accounting
- Billing and collection
- Vendor management
- Payroll, HR, Benefits
- ➤ Month-end Close, GAAP Adjustments
- Treasury Management
- Regulatory Reporting
- Dynamic Planning, Analysis, and Forecasting
- Margin Management & Reporting
- Board/Exec Presentations
- ➤ Finance and Admin Policies, Controls
- Due Diligence Preparation, Books Clean-Up
- Fundraising/Crowd-Funding/Financing/ Investor Relations/Road shows
- Tax preparation and filing
- Contracts/Term Sheets/Offer Letters Preparation, Review, Negotiation
- Software Implementations
- Stock Option Plan, Cap Table Management
- Incorporation/legal reviews
- Board Resolutions





# **Our Fundraising Support Services**

#### **Fundraising Support**

Board resolutions and shareholders consent preparation

Determination and targeting investors that are a particular fit

Introduction to lenders in our network whenever there is a fit

Comprehensive financial analysis and forecast to determine best funding and equity dilution strategy

Comprehensive options, qualification, timeline, and process overview

Financial, accounting, and tax adjustments needed for qualification

Financial reports, presentations, and decks reparation for investors

Presentation to investors and road-show support

Due diligence preparation and management including full review with investors

Term sheet review, negotiation, and preparation

Share purchase agreement preparation and legal review

Restated certificate of incorporation preparation and filing

Fundraising agreements, resolutions, and documents, managements, and retention

Cap table management and reporting, shares issuance





# **Our Financing Support Services**

## **Financing Support**

Financing request for proposal to government, banking, and non-banking lenders Introduction to lenders in our network whenever there is a fit

Comprehensive options, costs, qualification, covenant, timeline, and process overview

Financial, accounting, and tax adjustments needed for qualification

Due diligence preparation and management including full review with lender

Financing proposal review, negotiation, and preparation

Financing agreement legal review

Financing application preparation, submission, and follow-up

Financing-related certifications and filings

Covenant preparation, reporting, and documentation

Financing documentation, managements, and retention

Financing-compliant policies/controls/processes design, documentation, and management as necessary

ASK ABOUT OUR SPECIAL COVID19 LOANS SERVICES
FOR SMALL BUSINESSES AND STARTUPS
WITH PAYMENT DEFERMENT TO LOAN FUNDING





# **Our U.S. Government Contract and Grant Services**

## **Proposal, Due Diligence, and Contract Support**

Proposal guidance/formulation/preparation/review/documentation/retention

Proposal budget development and documentation

Contracts/grants review, negotiation, and preparation

Government certifications and filings

Contracts/grants documentation, managements, and retention

Gov-compliant policies/controls/processes design, documentation, and management Contract/grants sub-recipients/sub-contractors/service providers agreements preparation, negotiations, and documentation per Gov. standards and requirements

## **Government Contract/Grant Management Services**

Financial infrastructure design and operations management per U.S. Gov. contracting laws, OMB guidance, and specific agencies rules and regulations Gov.-compliant financial/procurement/payroll/sub-contracting management, and reporting preparation/review/documentation/filing/retention

Government invoices preparation/billing, government receivable collection

Gov.-required cash flow reporting preparation/review/documentation/filing/retention Gov.-required reporting/certifications/filings per contract/grant requirements

## **Government Contract/Grant Reporting and Close-Out Services**

Final report guidance/formulation/preparation/review/documentation/retention Final financial/cash flow/intellectual property, and all contract/grant-specific required reporting preparation/review/documentation/filing/retention

Contract/grants close-out process management

Sub-recipients/contractors/service providers close-out process management





# **Our Corporate and Legal Services**

## **Corporate Services**

Cap table management

Stock plan review and documentations

Stock grant agreement preparation and review

Corporate document managements

Retention policy design and management

Corporate policies, controls, and processes design, documentation, and management

#### **Contract Services**

Contracts review and negotiation

Contracts preparation

Contracts documentation and management

First-line disputes and litigation prevention, negotiation, and management

## **Legal Services**

Fractional General Counsel

Legal Services Subscription

Commercial, Contract, Fundraising and Financing Legal Support

Corporate law

Tax law

Immigration law

**Employment law** 

Intellectual property law and trademarks or patents filing support

Litigation





# **Our Cost Reduction and Procurement Optimization Services**

#### **Cost Reduction & Procurement Optimization Services**

360-degree assessment of full cost envelope

Review of processes, contracts, and sourcing for cost optimization Renegotiation of contracts

Pooling of common expenditures into purchasing groups enabling more effective pricing

No upfront or milestone payment, no cash disbursement until project is completed





# **Our Administrative Services**

#### **Administrative Assistants**

An assistant to save you time and support you with: e-Mail Management
Calendar and Schedule Management
Travel Reservation and Arrangements
Personal Assistant tasks

#### **Administrative Tasks**

Research
Presentations and Organization Charts Preparation
Documents and Access Management
HR and Payroll Records Management
Fundraising Coordination

#### **Web Presence**

Social Media Platforms Management Social Media Postings Internal Web Site Updates





# **Our Human Resources Services**

## **On-Boarding Services**

Preparation and review of offer letters

Review and filing of mandatory work status and tax election forms for employees

Review and filing of W-8 and W-9 forms for individual contractors

## **Employee Benefits Services**

Design and management of employee benefit plans
Design and management of paid time-off policy
Administration of incentive stock compensation
Administration of incentive compensation
Administration of bonuses and commissions
Administration of employee benefits
Administration of mandatory insurances coverage (workers compensation, COBRA, etc.)





# **Our Business Move and Expansion Services**

## **Company and Executive Moves**

Expansion or establishing of company operations anywhere in the U.S., Europe, Asia, Latin-America, Africa with all necessary domiciliation, and incorporation services, as well as business, regulatory and tax registration. Office and housing search and negotiation.

Visa and immigration support.

Tax and official representation.

## **Company Representation and Administration**

Full representation of company in the destination country/market. Establishment of all banking, financial, and regulatory setups to be operational.

Hiring of local staff, in compliance with local rules and regulations if and as necessary.

Design and implementation of finance and administrative infrastructure as needed.

Design, implementation, and management of local, tax, and legal accounting. Translation and mapping of local, tax, and legal accounting into origin country/market financial infrastructure and reporting.

Cross-country and jurisdiction financial consolidation.

Tax optimization.





# **Our Domiciliation and Office Virtualization Services**

#### **Incorporation and Domiciliation**

Incorporating your company, in any U.S. state, multi-state registration, redomiciliation, change of legal entity, if and as needed. Providing your company with an official address In San Francisco, or anywhere in the U.S., both physical, and PO Box, reception of all tax, and official correspondence, acting as your company's agent for service of process for all official correspondence.

#### Office Virtualization

Ideal for distributed offices, or people traveling extensively, giving you the peace of mind to know that wherever you are, you will never miss an important letter, a tax or regulatory notice, a utility bill or vendor invoice not available on-line, or a check. We provide mail collection and processing service, deposit checks, scan all the incoming mail, shred what you need securely disposed of, and store the rest, while all scanned documents are available on our cloud, to you or your designates, managing access in as many different folders as you need, to adapt access control to your needs.





# **Our Marketing Services**

## **Design UX/UI**

Creative Design, InVision, Photoshop, Sketch, Prototype

## **Web Site Development**

WordPress, Magento, Shopify, Web Dev

## **Advertising & Marketing**

Facebook Ads, Instagram, Youtube, Adwords, SEO, SEM, Retargeting.

## **Analytics**

Google Analytics, Performance.

## **Google Analytics**



**DBM** 



#### **Adwords**



YouTube







# **Our Development Services**

#### **Google Platform Engineering Skill Sets:**

#### **Front End**

Node.js, Angular.js, JavaScript, Java, Ruby, Python, Cloud Services

#### **Cloud Services**

Google Cloud Platform (GCP), Amazon Web Services (AWS), Microsoft Azure

#### **Mobile**

Android, iOS, Tablet, Apple TV app

## **Big Data**

Databricks, Hadoop, Spark, Storm, Vertica, MapReduce, YARN, Ambari, Avro, Hbase, Mahout, Pig, Tez

#### ΑI

Google Cloud ML, TensorFlow



# Google Cloud Platform

#### Zazmic Team GCP Skills:

#### Big Data

Managed Hadoop and Spark Batch and Stream Data Processing Analytics Data Warehouse / BigQuery

#### API Platform/Ecosystem

Cloud endpoints **Developer Portal API** Analytics

#### Cloud ML

Vision API Cloud Natural Language Cloud Speech API

#### **Cloud Migration**

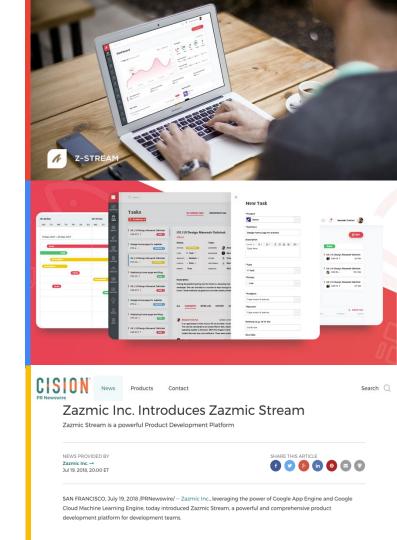
Storage Lift and Shift AWS to GCP MSFT to GCP



# **Productivity Management is at Our Core**



- Our work in development helped us become experts in teams, workflows, and productivity management.
- CRM based products like Salesforce did not let us track key program
  activities in a useful way. And, they could expensive, hard to customize, and
  built for a different purpose than what we needed.
- Program Management requirements proved to be far beyond the capabilities of applications such as Excel or Sheets.
- We built Z-Stream because we needed a powerful, connected team productivity tool usable in "real world" scenarios.
- Zazmic uses Z-Stream as our central Productivity Tool to help deliver on our services offerings.





# **Pricing Policy**

Our pricing is designed to be flexible and start-up friendly, offering three tiers of pricing: regular, equity partner, and investor.

Regular pricing is per the prices indicated, billed hourly, or at a negotiated package pricing and progressively increasing according to the company size in terms of annual revenue.

Equity partner pricing is determined as a life-time discount on our services against an equity investment in our client's organization at a rate of a cumulative 5% for each percent of equity, e.g. 1% equity = 5% discount, 2% equity = 10% discount, etc.

Discount subject to approval based on financial due diligence by Zazmic Finance

Investor pricing is determined as an opportunity for our client to pay up to 25% of our services in equity with a 10% discount rate on the equity. This pricing scheme does not require any due diligence. The percentage of service paid in equity can be adjusted quarterly at the client's discretion, the service fees are accrued, and the resulting \$ amount is converted into share at the next financing event.

Payment plans and deferrals can be discussed on a case-by-case basis.

All pricings are subject to negotiation and adjustment based on the particulars of each individual client's circumstances.





# **Testimonials**

#### **Context U**

Zazmic Finance was invaluable in helping us put together an investor-friendly business plan that reflected the value of our company.

Pierre S., Founder & CEO, ContextU

#### **Astronomical Society of the Pacific**

Zazmic Finance is our CFO, strategic advisor, international business development hand, and so much more.

Linda S., Executive Director, Astronomical Society of the Pacific

#### **PeopleFinders**

Zazmic is a productive extension of our software engineering and data engineering teams, affording us the ability to expedite multiple product launches. The team's responsiveness and problem-solving viewpoint is refreshing, and a pleasure to work with

Amber H., President, PeopleFinders

#### **Sky Deep**

They helped me design my investor presentation for maximum impact.

Jon B., Founder & CEO, SkyDeep

#### Adopt-a-Pet

Zazmic Finance helped educate my management team and keep them on top of their organization's finances.

David M., Founder & CEO, Adopt-a-Pet.com

#### **Mercury Financial Trade Credit**

Creativity, Design, Technical abilities; Zazmic has it all. They help us not only with our product but they were there each step of the way as we were raising money.

Richard A., CEO Mercury Financial Trade Credit

#### **Total Adventure Travel LLC**

Incredible teamwork, feeling like my own programming department. Everyone on the project all day, every day. Responding immediately to all concerns. My vision was carried out exactly, but with significant improvements from the team.

Blaine Z., CEO, TotalAdventure Travel LLC **Metadata** 

I have been working with Kendria for over a year now, and can say that she has been an operations wizard for the company. She has helped Metadata with tasks such as group calendar scheduling, handling large volume of customer emails, managing the outreach and reporting of our fundraisers, as well as preparing the final docs with investors on DocuSign. I have recommended Kendria to fellow entrepreneurs and will continue to do so.

Gil A. Founder & CEO Metadata

